



COIMBRA GYM FEST 2021
COIMBRA – PORTUGAL, 25TH TO 27TH JUNE 2021
SEN & JUN



DIRECTIVES

Event ID: 16590

Update April 6th, 2021

Dear FIG Affiliated Member Federation,

The Gymnastics Federation of Portugal has the pleasure to provide information related to the organization of the **Coimbra Gym Fest 2021**.

Please find herein below the Invitation letter and the directives:

DISCIPLINE	Trampoline Double Mini-Trampoline Tumbling
HOST FEDERATION	Gymnastics Federation of Portugal Contact Person: Paula Araújo Estrada da Luz, n.º 30-A 1600-159 Lisboa, Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: gympor@gympor.com website: http://www.fgp-ginastica.pt
LOCAL ORGANIZING COMMITTEE	Associação Académica de Coimbra Secção de Ginástica R. Padre António Vieira, 1 3000-315 Coimbra, Portugal Contact Person: Jorge Abrantes Mobile: (+351) 918 733 044 e-mail: trampoline@coimbragymfest.org website: http://coimbragymfest.org/en/home/
EVENT MANAGER	Jorge Abrantes Mobile: (+351) 918 733 044 e-mail: trampoline@coimbragymfest.org
LOCATION	Coimbra - Portugal
DATE	From 25th to 27th June, 2021
VENUE	CAR – Centro de Alto Rendimento de Anadia Rua Ivo Neves n.º 405 3780-124 Anadia Portugal Tel.: +351 234 738 218 website: https://www.rotadabairrada.pt/irt/show/car-velodromo-nacional_pt_187
APPARATUS SUPPLIER	Trampoline FIG ID 109 HDTMD FIG ID 116

	<p>Double Mini-Trampoline FIG ID 224 Tumbling FIG ID 465</p>
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviations mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Statutes • Code of Ethics • Technical Regulations • Code of Points and relevant Newsletters / Helpdesk • General Judges' Rules • Specific Judges' Rules • Anti-Doping Rules • Medical Organisation of FIG Competitions and Events • Framework for Safeguarding during Events • License Rules • Media Rules • Apparatus Norms • Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules • Regulations for Award Ceremonies • Accreditation Rules <p>FIG WAGC Rules 2017-2020 and subsequent decisions of the FIG Executive Committee</p> <p>SPECIFIC RULES <u>Individual Trampoline, Double Mini-Trampoline and Tumbling</u> 15-16 - Following 15-16 WAGC rules; 17+ - Following FIG Senior rules.</p>
AGE LIMITS	<p>Age Group:</p> <p>Junior</p> <ul style="list-style-type: none"> • 15-16 (born in 2005 or 2006); <p>Senior:</p> <ul style="list-style-type: none"> • 17+ (born in 2004 and before) <p>All gymnasts must hold a valid FIG Licence, until the end of the event.</p>
PROVISIONAL SCHEDULE	<p>Day 1, 24th June: Arrival of Delegations Training and Podium Training</p> <p>Day 2, 25th June: Qualifications: Trampoline, Double Mini-Trampoline and Tumbling</p> <p>Day 3, 26th June: Qualifications: Trampoline, Double Mini-Trampoline and Tumbling</p> <p>Day 4, 27th June: Qualifications and Finals: Trampoline, Double Mini-Trampoline and Tumbling Banquet and Final party</p> <p>Day 5, 28th June: Departure of delegations</p>
EVENT FORMAT	<p>The Trampoline International Competition will consist of Individual Trampoline, Double Mini-Trampoline and Tumbling with Qualifications and Finals.</p> <p><u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All competitors must take part in the qualifications. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. <p><u>Participation in the Finals:</u></p> <ul style="list-style-type: none"> • The top 8 (eight) scores from the qualifications qualify for the finals. • In addition, the host club will be allowed 1 (one) gymnast in each

	<p>age/gender/discipline, in case that it is not represented (max. 1 (one) per discipline).</p> <ul style="list-style-type: none"> • Such “Wild Card Gymnasts” must have participated in the qualification. • “Wild Card Gymnasts” will be able to receive medals and prize money. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. • Finals will start from 0,00 points, except if there are less than 9 competitors in the Qualifications. <p><u>Team Competition:</u> Top 3 results in qualifying round will result in the final score.</p>																				
FEDERATIONS INVITED	<p>All Member Federations according to the following principles:</p> <ul style="list-style-type: none"> • All FIG members federations in good standings; • All regional federations affiliated in their respective national federation; • All clubs affiliated in their respective national federation. 																				
SIZE OF DELEGATION	No limits.																				
JUDGES AND JURIES	<p>All judges must have a current valid FIG brevet at the time of the event. Each participating delegation (federation or club) is obliged to bring 1 (one) judge with FIG judges brevet for every 8 competitors (2-8 = 1 Judge, 9-16 = 2 Judges, 17-24 = 3 Judges, 25 or more = 4 Judges).</p> <p>The delegations that do not comply by the established rules relating to the disposability of judges will be penalized with the payment of 300€ (three hundred euros) for each missing judge.</p> <p>The non-payment of the penalization will implicate the non-participation in the event of the respective competitors.</p> <p>All the judges indicated by the respective delegations, will have to be present at the respective judges’ meetings.</p> <p><u>Note:</u> Transport, accommodation and meals of the judges of each delegation are of the respective delegation responsibility.</p>																				
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative registrations must be send with the correspondent forms to trampoline@coimbragymfest.org:</p> <table border="1"> <tr> <td>Provisional registration</td> <td>24th February, 2021</td> <td rowspan="3">Forms available in http://coimbragymfest.org/en/home/</td> </tr> <tr> <td>Definitive registration:</td> <td>21st April, 2021</td> </tr> <tr> <td>Nominative registration</td> <td>19th May, 2021</td> </tr> </table> <p>Registrations made later than 10 (ten) days after the deadline for the Nominative Entry will not be accepted and the Delegations will not be authorized to participate.</p>	Provisional registration	24 th February, 2021	Forms available in http://coimbragymfest.org/en/home/	Definitive registration:	21 st April, 2021	Nominative registration	19 th May, 2021													
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DRAWING OF LOTS	The drawing of lots will take place at the LOC office in Coimbra (POR) two weeks after the closing date of the nominative registration.																				
ENTRY FEES	<p>The cost for the entry fee is 20€ (twenty euros) per entry (gymnast/discipline) OR 30€ (thirty euros) per gymnast that apply for two or more disciplines.</p> <p>The entry fee is not refundable.</p> <p>Entries without payment of the entry fees will be considered as invalid and will be refused.</p>																				
ACCOMMODATION	<p>The cost is <u>person/night</u> and includes: FULL PACK (Accommodation, Breakfast, Lunch, Dinner, Banquet and Final Party, Transfer from Porto International Airport (OPO) to Hotel/Sports Hall and back, Coimbra city transportation).</p> <table border="1"> <thead> <tr> <th></th> <th>4* hotel</th> <th>3* hotel</th> <th>2* hotel</th> <th>Low cost hotel</th> </tr> </thead> <tbody> <tr> <td>Single</td> <td>160€</td> <td>140€</td> <td>125€</td> <td>105€</td> </tr> <tr> <td>Double</td> <td>135€</td> <td>120€</td> <td>115€</td> <td>95€</td> </tr> <tr> <td>Triple</td> <td>120€</td> <td>100€</td> <td>95€</td> <td>85€</td> </tr> </tbody> </table>		4* hotel	3* hotel	2* hotel	Low cost hotel	Single	160€	140€	125€	105€	Double	135€	120€	115€	95€	Triple	120€	100€	95€	85€
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SEPARATELY PURCHASE ITEMS

The cost is person/nigh	4* hotel	3* hotel	2* hotel	Low cost hotel
Single	130€	115€	105€	80€
Double	105€	95€	90€	70€
Triple	95€	75€	70€	60€
Meals	10€ / each			
Banquet and Party	30€			
OPO Transfer	25€ / person / one way			

Note: Accommodation includes Breakfast

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the OC by **21st April, 2021** at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.

The participating delegations must pay for their accommodation costs.

At the time of the Definitive registration (2 months prior to the event) 50% of the accommodation costs must be paid to the LOC. Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid by **19th May, 2021**.

In case of room cancellations until **21st April 2021**, the OC will refund the complete amount of annulled rooms. In case of room cancellations from **22nd April until 19th May 2021** OC will refund 50 % of the amount of annulled rooms. In case of room cancellations after **19th May 2021** no claims of refunds will be accepted.

MEALS

Lunch and Dinner will be served nearby Sports Hall.

- All Meals are included in Full Pack;
- Meals can be purchased separately in the inscription process to the value of 10€/each;
- Cost of each meal per person acquired on accreditation (Lunch or Dinner) to the value of 15€/each.

BANQUET & FINAL PARTY

- Banquet and Final Party are included in Full Pack;
- Banquet and Final Party can be purchased separately in the inscription process to the value of 30€/each;
- Cost of each banquet and Final Party on accreditation to the value of 45€/each.

INTERNATIONAL TRANSPORTATION

- The participating delegations must pay for the travel costs of their members.
- The Travel Schedule Form must be returned to the OC by **19th May 2021**.

LOCAL TRANSPORTATION

Delegations that book Full Pack will be offered transport from:

- **Porto International Airport (OPO)** to Hotel/Sports Hall and back
- Coimbra Train Station to Hotel/Sports Hall and back
- The Hotel to Sports Hall and back

In case of need, is possible to arranged transfer from Lisbon International Airport (LIS) at delegation expenses. Quotation on demand.

Information about flight details should be sent to OC until **19th May 2021**.

VISA

Please verify immediately with your travel agent or the Portugal Embassy or Consulate in your country if a visa is required for your travel to Portugal.

The Organizing Committee will be happy to assist each delegation member with an official invitation letter, provided that the request is made before **21th**

	<p>April 2021. The request must include the full name, date of birth, gender, function, passport number, passport expiry date, and the arrival and departure dates of the delegation member as well as the city the visa application letter must be sent to.</p>					
INSURANCE	<p>The Host Federation and the Organizing Committee will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient coverage must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations' own charge as follows: 45€ (forty five euros) per person/day.</p>					
ACCREDITATION	<p>Each delegation should attend at the Accreditation Desk upon arrival with the following documents:</p> <ul style="list-style-type: none"> - Passports of all members of delegation; - FIG licenses; - Proof of total payment of costs due to the LOC; - Proof of insurances of all delegation members. 					
FINANCIAL OBLIGATIONS	<p>Delegations which have not fulfilled their financial obligations, towards the LOC, will not be allowed to participate in this Trampoline tournament.</p> <p>Delegations which have not fulfilled their financial obligations, towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>					
BANK ACCOUNT INFORMATION	<p>Account Name: AAC - Secção Ginástica Bank Name: Santander Totta Agency Name: Coimbra Polo I IBAN: PT50 0018 0003 53098810020 74 Swift Code: TOTAPTPL</p> <p>Please integrate the payment's purpose as follows: CGF21 + Name of the Delegation.</p> <p>The participating delegation is responsible for covering all bank fees in connection with the bank transfers.</p>					
CANCELATION POLICY	<p>All reserves (Accommodations, Meals, Banquet and Transfer) cancelled until 21st April 2021 at the very latest, will be subject to a cancellation fee of 0%.</p> <p>All reserves (Accommodations, Meals, Banquet and Transfer) cancelled from 22nd April until 19th May 2021 at the very latest, will be subject to a cancellation fee of 50% to be paid by the delegation concerned.</p> <p>All reserves (Accommodations, Meals, Banquet and Transfer) cancelled from 20th May 2021 until the arrival of the delegations on site or "no show" will be subject to a cancellation fee of 100% to be paid by the delegation concerned.</p>					
AWARDS	<p>The top three athletes in each discipline will be awarded with gold, silver and bronze medals. In addition, there will be a participation certificate to all gymnasts.</p>					
PRIZE MONEY	<p>The LOC will pay the following prize money per discipline (amounts in Euros) - "discipline" means every final: Trampoline men, Trampoline women, Tumbling men, etc.</p> <p>The prize money, free of any deductible taxes, will be distributed in Euros as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th rowspan="2">Ranking</th> <th colspan="2">Prize money (euros)</th> </tr> </thead> <tbody> <tr> <td>17+</td> <td>15-16</td> </tr> </tbody> </table>	Ranking	Prize money (euros)		17+	15-16
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MEDIA	All media representatives (journalists, photographers, TV) must request an accreditation from the LOC Media Officer as soon as possible to have access to the media centre on the competition venue. e-mail: trampoline@coimbragymfest.org																						
SOCIAL MEDIA	Site: http://coimbragymfest.org/en/home/ Twitter: twitter.com/cbrgymfest facebook: https://www.facebook.com/coimbragymfest16 Instagram: https://www.instagram.com/coimbragymfest/																						
MEDICAL	The LOC will provide first aid medical services. A team of physiotherapists will be present during the completion.																						
COVID-19	All Federations are invited to take information about special requirements and restrictions to enter in Portugal for their respective countries. In due time the LOC will provide all participating delegations a detailed Covid-19 guidelines.																						
OFFICIAL HOSPITAL	Hospitais da Universidade de Coimbra Praçeta Prof. Mota Pinto 3000-075 Coimbra, Portugal Tel: (+351) 239 400 400																						
MARKETING DEADLINES	The FIG advertising and publicity norms will be respected.																						
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ADDITIONAL INFORMATION	<ul style="list-style-type: none"> - Parallel Age Group Competition for: U12; 13-14; - Delegations are allowed to arrive to Coimbra by 21st June 2021. - LOC will provide training sessions from 22nd to 23th June 2021 upon request. 																						

Sincerely Yours,

Lisbon, August 5th 2020
Place and date:



João Paulo Rocha
Signature of the President or
Secretary General of the FIG
affiliated NF